XXIV
OLD BUILDINGS

CONFIDENTIALITY UNDERTAKING AND AGREEMENT FOR MINI-PUPILLAGE OR WORK EXPERIENCE (together "Mini Pupillage") AT XXIV OLD BUILDINGS

In consideration of the members of XXIV Old Buildings offering and allowing me to undertake a mini-pupillage, I hereby confirm, and undertake to all members, that:

1. I shall maintain absolute confidentiality over all matters and information I learn during and/or as a result of my mini-pupillage whether those matters: (a) concern (i) any case or prospective case in which any member of XXIV Old Buildings has been or might be instructed, (ii) the administration or management of XXIV Old Buildings or any member's or members' practice(s), or (iii) any other matter; and/or (b) are learned from reading papers, attending conferences, discussing cases with members of chambers, attending private court hearings, or otherwise.

2. I shall use all such matters and information only for the purpose of my mini pupillage (and no other purpose). I shall disclose neither such matters and information nor their existence to any other person.

3. If, during the course of my mini-pupillage, I make any notes then (a) if they are made within XXIV Old Buildings' premises then I shall not take them outside those premises and shall either securely destroy them or hand them to a member of XXIV Old Buildings for secure destruction before the end of my mini-pupillage, and (b) if they are made outside XXIV Old Buildings' premises (whether at a public hearing, a conference or otherwise) I shall keep them in my secure possession at all times while they are outside XXIV Old Buildings' premises, I shall return them to XXIV Old Buildings' premises as soon as possible, and I shall either securely destroy them or hand them to a member of XXIV Old Buildings for secure destruction before the end of my mini-pupillage (save where the contrary is expressly agreed with a member of XXIV Old Buildings).

4. As at the date hereof:

   (a) I do not know any confidential or legally privileged information relating to any matter or potential matter in relation to which, to my knowledge and/or in my belief, any member of XXIV Old Buildings has been instructed or is likely soon to be instructed (save insofar as any such information has been provided to me by that member of XXIV Old Buildings).

   (b) I have never provided any professional or other services to any person relating to any matter or potential matter in relation to which, to my knowledge and/or in my belief, any member of XXIV Old Buildings has been instructed or is likely soon to be instructed.

5. Insofar as it comes to my attention during the course of my mini-pupillage that I do in fact know any confidential or legally privileged information relating to any matter or potential matter in relation to which, to my knowledge and/or in my belief any member of XXIV Old Buildings has been instructed or is likely soon to be instructed, then I shall immediately:

   (a) inform the barrister in question of the fact that I know confidential or legally privileged information – but **not what that information is**;

   (b) inform any other barrister who is supervising me during my mini pupillage of that fact;

   (c) comply with any reasonable instructions which they or either of them might give to me; and

   (d) ensure that I discover no further information regarding that matter or potential matter during the course of my mini pupillage.

6. I shall not, following my mini-pupillage, provide any professional or other services to any person relating to any matter in relation to which I learned any confidential or legally privileged information during the course of my mini-pupillage.